



## CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes

February 1, 2022 – 6:00 p.m.

Virtual Platform

### **COUNCILMEMBERS AND PERSONNEL**

#### Councilmembers:

Mayor Eric Onisko  
Deputy Mayor Joe Schmit  
James Boad  
Miguel Gutierrez  
Kathy McDowell  
Sharon Schirman

#### Personnel:

City Manager Jeff Niten  
City Clerk Pro Tem Kary Holloway  
Interim Finance Director Teri Schnitzer  
City Engineer Ken Gill

### **CALL TO ORDER**

Call to Order: 6:00 p.m.

Pledge of Allegiance: Councilmember McDowell

Roll Call: City Clerk Pro Tem – Kary Holloway

Absent: Councilmember Deidre Peterson

Arrived Late: Councilmember James Boad

A motion was made by Councilmember McDowell and seconded by Deputy Mayor Schmit to excuse the absence of Councilmember Peterson. Passed.

### **LATE CHANGES TO THE AGENDA**

None

*Mayor Onisko – The public is able to make comments during the Public Comment period, as well as on any items listed on the business or the action agendas. When making a public comment you will need to state your full name and whether you reside within City limits, within Mason County or reside elsewhere. There are three options for the public to participate in the meeting: (1) join the Zoom meeting by clicking the link on the city's website, (2) email [jeff.niten@sheltonwa.gov](mailto:jeff.niten@sheltonwa.gov), or (3) by calling City Manager Jeff Niten at (360) 432-5105.*

### **CITY COUNCIL REPORTS**

LEOFF Board Meeting

### **CONSENT AGENDA**

1. Vouchers numbered 106746 through 106835 in the total amount of \$265,537.75
2. Vouchers numbered 106836 through 106866 in the total amount of \$27,114.78
3. Voucher numbered 106867 in the amount of \$6,881.97
4. Mason County Historical Society Museum 4th Quarter LTAC Report – Written by Director Liz Arbaugh
5. Shelton-Mason County Chamber of Commerce 4th Quarter LTAC Report – Written by President/CEO Heidi McCutcheon

A motion was made by Councilmember McDowell and seconded by Councilmember Gutierrez to approve the consent agenda as publish. Passed.

### **GENERAL PUBLIC COMMENT**

None

**BUSINESS AGENDA**

1. Resolution No. 1223-1221 & Resolution No. 1224-1221 Design Contract for Safe Routes to School & Design Contract for Brockdale Road – Presented by City Engineer Ken Gill and Erik Howe, RH2 Engineering, Inc.

City Engineer Gill and RH2 Engineer Howe reviewed the scope of work and fee contracts for design services. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Boad to place Resolution No. 1223-1221 and 1224-1221 on the action agenda of the February 15, 2022 City Council meeting for further consideration. Passed.

2. Resolution No. 1225-1221 2022 Master Fee Schedule Update – Presented by Interim Finance Director Teri Schnitzer

Interim Finance Director Schnitzer reviewed the updates to the City’s Master Fee Schedule for 2022. Discussion followed. No public comment.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Boad to forward Resolution No. 1225-1221 to the action agenda of the February 15, 2022 City Council meeting for further consideration. Passed.

**ACTION AGENDA**

No action items.

**ADMINISTRATION REPORT – City Manager Jeff Niten**

- Public Works Department – Mike Albaugh and Todd Rhodes interviewed with iFiberOne regarding the City’s recent response to snow and ice conditions.
- Shelton Metropolitan Park District – passed the recent state audit.
- February 3, 2022 – The Civic Center parking lot work begins.
- Western Gateway Project – approval from Transportation Improvement Board to go out to bid.
- New hire Shelton Police Department – Officer Justin Whitley.

**NEW ITEMS FOR DISCUSSION**

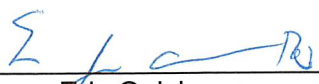
None

**ANNOUNCEMENT OF NEXT MEETING**

No Study Session – February 8, 2022.  
City Council meeting – February 15, 2022 at 6:00 p.m.

**MEETING ADJOURN**

Mayor Onisko adjourned the meeting at 6:50 p.m.

  
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Mayor Eric Onisko

  
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City Clerk Donna Nault